

RefWorks: Create Bibliographies More Efficiently and More Accurately

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... enables you to

- collect and manage citations (references to books, articles, etc.)
- format them according to styles (e.g., MLA, APA, Turabian, Chicago)
- and create a bibliography for use in a research paper or publication.

Review of points covered:

| Getting records (citations) into RefWorks | |
|--|---|
| Using UC-eLinks | Quick way to add one or two article citations. Good for databases that don't support RefWorks. |
| Importing .txt files | E.g. PubMed, ISI World of Science, and ANTPAC* and Melvyl*. (See reverse side.) |
| Exporting files directly | E.g. CSA Illumina databases (Psycinfo, Sociological Abstracts, etc.), Expanded Academic, Jstor, Ebsco. N.B. Beware the pop-up blockers |
| Importing catalog records directly | RefWorks's own search link. From the menu, select Search, then Online Catalog or Database. |
| Manually | From the menu, select References, then Add New Reference. |
| Organizing your citations | |
| Create folders | From the menu, select Folders, then Create New Folder. |
| Check for duplicate records. | From the menu, select Tools, then View Duplicate Records. |
| Creating your bibliography | |
| Quick bibliography (from a folder) | From the menu, select Bibliography. Choose output style, file type, and folder. |
| While writing your paper: | Two options: Write-N-Cite (requires software download) One Line/Cite |
| and Remember: | |
| | Edit. Edit. Edit. Check out the Writing Resources link (Subject Guides / Quick Reference / Writing Resources http://www.lib.uci.edu/online/subject/subpage.php?subject=ref_writing Get familiar with your assigned format. |

Recommended links for review:

<http://www.lib.uci.edu/bms/refworks.html>
<http://www.refworks.com/tutorial/>

Still need some one-on-one help?

RefWorks Technical Services
support@refworks.com
<https://refworks.com/content/contact.asp>

ANTPAC records

- While viewing your search results in ANTPAC, select the records you want to download by clicking in the check box to the left of the item.
- Click on the "Save Marked Records" button near the top of the ANTPAC screen.
- Click on the "View Saved" button at the top of the ANTPAC screen.
- A new page will load. Then, click on the "Export Saved" button.
- Choose the "Full Display" option (not EndNote/RefWorks) and select the "Local Disk" radio button.
- Click on the "Submit" button.
- You will then be prompted to Open, Save or Cancel your request. Choose to save the file.
- Now go to the **RefWorks** login page and log into your RefWorks account. If you don't have a RefWorks account, you should create one now.
- Once logged in, select "Import" from the "References" menu on the RefWorks page.
- The "Import Filter/Data Source" is "Innovative Interfaces INNOPAC" and the "Database" is "University of California - Irvine - ANTPAC"
- If you want the references to import into a particular folder, select that folder from the next drop-down menu. Choose to "Import Data from the following
- Text File" and click on the "Browse" button.
- Select the ANTPAC file you saved previously and click on the "Import" button.

Melvyl® Catalog Records

- While viewing your search results in the Melvyl® Catalog, select desired records and click Print / Email.
- On the next page select Preview/Print, selected records, Long (Tagged) format, deselect all, select UC Irvine and ASCII Format and click the GO button.
- If there are foreign-language diacritics, it is probably better to select ISO.
- Click Preview / Print to receive the formatted records.
- Choose "save as" from the file menu. Name the file and save as a .txt file.
- Now go to the RefWorks login page and log into your RefWorks account. If you don't have a RefWorks account, you should create one now.
- Once logged in, select "Import" from the "References" menu on the RefWorks page.
- The "Import Filter/Data Source" is "Melvyl Catalog" and the "Database" is "UC Irvine." If you want the references to import into a particular folder, select that folder from the next drop-down menu.
- Choose to "Import Data from the following Text File" and click on the "Browse" button.
- Select the Melvyl txt file you saved previously and click on the "Import" button.

Importing Citations from PubMed

- In PubMed, select your desired citation(s) using the checkboxes to the left of each citation.
 - Change the "Display" dropdown menu from Summary to MEDLINE. The page will refresh and the selected citations will now appear in MEDLINE format.
 - Select Text from the "Sort by" dropdown menu.
 - Once the page refreshes again, you will see your (tagged) citations in text only. You have two choices:
 - Save to your desktop as a .txt file, then import into RefWorks (References / Import / Browse)
 - Highlight (Select – Cntrl A) and copy (Cntrl C) the text, then paste into RefWorks in the text box.
- In both cases, select NLM PubMed as your Import Filter and database.

Other Handouts:

Transferring RefWorks – Endnote Records.

http://course.lib.uci.edu/tn/transferring_refwork_endnote.pdf

Comparison chart for Refworks and Endnote.

http://course.lib.uci.edu/tn/refworks_endnote_comparison.pdf